

## **<PWM Name> Vision and Mission**

The <PWM Name> can offer their special gifts and talents to the Lord through His Church. Each individual woman may make a unique contribution to the life of the Church, and together the women may expand the evangelistic outreach of the Church through their prayers and gifts; they may minister to the Church family and the community by compassionate service; and they may strengthen the life of the Church by their example, prayers, and patient teaching. Therefore, the women have gathered together in a definite organization in the local church and in the Presbytery that they may work effectively to further the Kingdom of Christ.

The women of the <PWM Name> join together so that there may be a definite organization for the work. These women will encourage each other in work, fellowship, and their walk with our Lord. The officers of the <PWM Name> must maintain a close, personal relationship with the Lord and with each church within the Presbytery, and must encourage a similar relationship between the churches in the Presbytery. The <PWM Name> organization must always function under the supervision and direction of the Presbytery and within the bounds of the Presbyterian Church in America faith and order.

## **CONSTITUTION**

### **Article I – Name**

This organization shall be known at the North Texas Presbytery Women's Ministry or NTPWM.

### **Article II – Purpose**

The purpose of the NTPWM shall be to:

1. Inspire women in the churches of the North Texas Presbytery to know Christ personally and to grow in Him
2. Encourage fellowship among the women in the North Texas Presbytery
3. Call women to serve the Lord throughout the world

### **Article III – Membership**

The membership of the NTPWM shall consist of every female member of the churches in the North Texas Presbytery.

### **Article IV – Officers**

The officers of the NTPWM shall be: President, Vice-President, Secretary and Treasurer. Other officers shall be elected or appointed, if it becomes necessary.

### **Article V – Government**

The NTPWM will operate under the authority of the North Texas Presbytery, and all work will be done within the bounds of PCA order and doctrine.

### **Article VI – Meetings**

The regular meeting of the NTPWM will coincide with the quarterly meetings of the North Texas Presbytery, the annual business meeting/retreat and other business or inspirational meetings as necessary.

### **Article VII – Amendments**

This constitution may be amended at any meeting of the NTPWM by a three-fourths vote of the members in attendance provided the amendment has been raised for review at a prior meeting and in writing to all the churches of the North Texas Presbytery two weeks prior to the vote.

## **BYLAWS**

### **Article I – Membership**

Section 1. The membership of the NTPWM shall be all the resident women of the Churches within the bounds of the Presbytery as noted in Article III of the Constitution.

Section 2. The voting membership of the NTPWM shall be the members present at any given NTPWM meeting where a vote is to take place.

### **Article II – Nomination and Appointment of Officers**

Section 1. Members of the NTPWM may submit nominations to the NTPWM board.

Section 2. The appointing of officers will be made at the discretion of the NTPWM board after prior approval by the nominee's local session.

Section 3. Officer nominees will be approved and charged at the NTPWM annual business meeting, which normally coincides with the retreat.

Section 4. Officer nominees will be approved by the members present by acclamation unless there are multiple nominees for a give position, in which case ballots will be used.

Section 5. Any vacancy in office may be filled at the discretion of the NTPWM board at any meeting of the NTPWM until the end of the unexpired term.

### **Article III – Duties and Terms of Officers**

#### Section 1. President

- A: Preside at all meetings of NTPWM, including the NTPWM annual retreat.
- B: Direct the NTPWM board in planning the annual retreat
- C: Present a report of the NTPWM work for the year, except finances, at the annual retreat
- D: Call special meetings as needed
- E: The term of office will be two years

#### Section 2. Vice-President

- A: Perform duties of President in her absence and upon resignation of the President shall become President and hold office through the unexpired term of the President

- B: Serve as Parliamentarian for meetings of NTPWM
- C: The term of office will be two years

#### Section 3. Secretary

- A: Keep records of all NTPWM meetings and board meetings
- B: Provide copy of minutes to the Committee of Discipleship Ministries of the North Texas Presbytery.
- C: Serve as publicity agent for the NTPWM
- D: Prepare annual report for the annual retreat
- E: The term of office will be two years

#### Section 4. Treasurer

- A: Receive and disburse all money at direction of NTPWM board
- B: Keep accurate records of all financial transactions.
- C: Prepare quarterly financial reports
- D: The term of office will be two years

### **Article IV – Meetings**

Section 1. The quarterly meetings of NTPWM will coincide with the meeting of the North Texas Presbytery. There shall also be an annual business meeting /retreat.

Section 2. The meetings will consist of reports of officers, communications from the North Texas Presbytery, as necessary, prayer and a topical presentation chosen by the board to edify those in attendance.

Section 3. The NTPWM may meet at other times during the year for inspiration, leadership training and other projects as necessary.

### **Article V – Quorum**

Section 1. The quorum for a NTPWM meeting shall consist of three officers.

### **Article VI – Amendments**

Section 1. The Bylaws may be amended at any meeting of the NTPWM by a three-fourths vote of the members in attendance provided the amendment has been raised for review at a prior meeting and in writing to all the churches of the North Texas Presbytery two weeks prior to the vote.