

SAMPLE OFFICER NOMINATION FORMS



Prayerfully consider the following biblical instruction:

The saying is trustworthy: If anyone aspires to the office of overseer, he desires a noble task. ²Therefore an overseer must be above reproach, the husband of one wife, sober-minded, self-controlled, respectable, hospitable, able to teach, ³not a drunkard, not violent but gentle, not quarrelsome, not a lover of money. ⁴He must manage his own household well, with all dignity keeping his children submissive, ⁵for if someone does not know how to manage his own household, how will he care for God's church? ⁶He must not be a recent convert, or he may become puffed up with conceit and fall into the condemnation of the devil. ⁷Moreover, he must be well thought of by outsiders, so that he may not fall into disgrace, into a snare of the devil.

⁸Deacons likewise must be dignified, not double-tongued, not addicted to much wine, not greedy for dishonest gain. ⁹They must hold the mystery of the faith with a clear conscience. ¹⁰And let them also be tested first; then let them serve as deacons if they prove themselves blameless. ¹¹Their wives likewise must be dignified, not slanderers, but sober-minded, faithful in all things. ¹²Let deacons each be the husband of one wife, managing their children and their own households well. ¹³For those who serve well as deacons gain a good standing for themselves and also great confidence in the faith that is in Christ Jesus. (1 Timothy 3:1-13 ESV)

In light of this text, the man you nominate must be characterized by the following:

- his speech and actions make him worthy of respect
- he is free from addictions (e.g., alcohol, drugs, pornography, etc.)
- he is honest in his business dealings
- he understands and is committed to sound doctrine (particularly as expressed in the Westminster Standards).
- if married, he is completely faithful to his wife
- he lovingly leads and manages the family God has given him (providing for them physically and emotionally)
- he has demonstrated a heart for shepherding and service

After prayerfully considering my nominee in the light of the above qualifications, I nominate

_____ to serve in the office of

_____ (specify elder or deacon)

Furthermore, I have contacted this person, and he has agreed for me to place his name in nomination.

Nominated by: _____

Date: _____

SAMPLE OFFICER NOMINATION FORMS

Redeemer San Antonio



REDEEMER PRESBYTERIAN CHURCH
San Antonio, TX

Officer Nomination Instructions

The Session of Redeemer Presbyterian Church has adopted a policy of rotation and seeks to fill the class of _(year)_, with those men who are called, qualified and duly elected by the congregation. Accordingly, we will seek to identify those whom God is preparing so that the congregation can elect them to serve as ruling elders on the Session of Redeemer Presbyterian Church. For full explanation of the policy of rotation, see Clerk of the Session, _(name)_.

“It belongs to the office of elder, both severally and jointly, to watch diligently over the flock committed to his charge that no corruption of doctrine or of morals enters therein. They must exercise government and discipline, and take oversight not only of the spiritual interests of the particular church, but also the Church generally when called thereunto. They should visit people at their homes, especially the sick. They should instruct the ignorant, comfort the mourner, nourish and guard the children of the Church. They should set a worthy example to the flock entrusted to their care by their zeal to evangelize the unconverted and make disciples. All those duties which private Christians are bound to discharge by the law of love are especially incumbent upon them by divine vocation, and are to be discharged as official duties. They should pray with and for the people, being careful and diligent in seeking the fruit of the preached Word among the flock.” (BCO 8-3)

We will also seek to identify those whom God has called to serve as deacons for Redeemer Presbyterian Church.

“The office [of deacon] is one of sympathy and service, after the example of the Lord Jesus; it expresses also the communion of the saints, especially in their helping one another in time of need. . . . It is the duty of the deacons to minister to those who are in need, to the sick, to the friendless, and to any who may be in distress. It is their duty also to develop the grace of liberality in the members of the church, to devise effective methods of collecting the gifts of the people, and to distribute these gifts among the objects to which they are contributed. They shall have the care of the property of the congregation, both real and personal, and shall keep in proper repair the church edifice and other buildings belonging to the congregation. . . . In the discharge of their duties the deacons are under the supervision and authority of the Session.” (BCO 9-1; 9-2)

Officer elections will be held in June _(year)_. The following process will be followed to determine the slate of nominees to stand for election to the office of ruling elder or deacon on that date.

LEADERSHIP TRAINING

The RPC Leadership Training Course is a comprehensive training in the areas of Westminster Standards, theology, ecclesiology and philosophy of ministry. Part One is a 13 week course covering introductory areas of Christian theology and was offered in the fall. Part Two is an 11 week course and is being offered in the spring. This training is open to anyone seeking to gain better understanding of theology and our church. The classes are ordinarily offered each fall and spring.

SAMPLE OFFICER NOMINATION FORMS

Redeemer San Antonio



Full participation is a requirement for eligible nomination to the office of elder or deacon. Absences will be dealt with at the discretion of the Session.

CONGREGATIONAL NOMINATION PROCESS

Beginning February 1 and ending February 28, (year), church members are invited to recommend individuals for nomination to the office of ruling elder or deacon whom they believe possess the giftedness and character to serve as an officer in Christ's church. A Nomination Request Form is attached to these instructions and may be used to recommend an individual for nomination. Prior to submitting this form, you are encouraged to review

- ❖ The requirements for the office of elder in 1 Timothy 3:1-7 and Titus 1:6-9.
- ❖ The requirements for the office of deacon in 1 Timothy 3:8-13.

In order to be eligible for nomination to serve as a ruling elder or deacon, an individual must be a member in good standing at Redeemer Presbyterian Church and must have fully completed both courses of Leadership Training: Introduction to Christian Theology and The Doctrine of the Church.

Pray that the Lord would give you wisdom and insight as to whom you should nominate.

ELECTION PROCESS

Following the close of the nomination period on February 28, (year), the Session will review all potential nominees identified through the congregational recommendation process and will select a slate of potential nominees to proceed with further study and stand for examination. Each potential nominee will be asked to complete a written questionnaire covering areas relating to Christian experience, sense of call, theology, Book of Church Order, Bible content and other items. Each potential nominee's wife will also be requested to complete a written questionnaire. On an appointed date the Session will examine the potential nominees and meet to approve their recommendation to the congregation. The Session shall then present the nominees to the congregation (allowing 30 days for prayer and review per BCO 24-1). After which, the nominees shall stand for election in a congregational meeting in June, (year).

ORDINATION

A special service of ordination shall be held shortly thereafter to ordain and/or install any new elders or deacons.

SAMPLE OFFICER NOMINATION FORMS

Redeemer San Antonio



ELDER NOMINATION REQUEST FORM

TO: The Session of Redeemer Presbyterian Church

Please consider the following church member for the office of ruling elder at Redeemer Presbyterian Church:

Church Member Name

I have reviewed the Biblical requirements for the office of ruling elder in 1 Timothy 3 and Titus 1. I believe, by God's grace, this individual possesses these qualities and I have prayed over this request.

Yes No I have contacted this individual and have received permission to make this recommendation.

Yes No I have inquired about their participation in the leadership training courses, and have been assured they have completed them.

Respectfully Submitted,

Signed

Printed Name

Date

SAMPLE OFFICER NOMINATION FORMS

Redeemer San Antonio



DEACON NOMINATION REQUEST FORM

TO: The Session of Redeemer Presbyterian Church

Please consider the following church member for the office of deacon at Redeemer Presbyterian Church:

Church Member Name

I have reviewed the Biblical requirements for the office of deacon in 1 Timothy 3. I believe, by God's grace, this individual possesses these qualities and I have prayed over this request.

Yes No I have contacted this individual and have received permission to make this recommendation.

Yes No I have inquired about their participation in the leadership training courses, and have been assured they have completed them.

Respectfully Submitted,

Signed

Printed Name

Date